

**Monadnock Regional School District (MRSD)**  
**School Board Meeting Minutes**  
**(Approved Minutes)**  
**April 2, 2013**  
**Monadnock Regional MS/HS, Swanzey, NH**

**Members Present:** Richard Thackston, Ed Jacod, Pat Bauries, Winston Wright, Barry Faulkner, Phyllis Peterson, Dan Coffman, Lisa Steadman, Robert Smith, James Carnie, E. Stanley, Mark Funk and Mike Blair.

**Absent:** Mike Morrison and unassigned Sullivan seat.

**Administration present:** L. Corriveau, Superintendent, K. Craig, Assistant Superintendent, T. Kennett, Dir. of Student Services and J. Fortson, Business Manager.

**Principals present:** B. Tatro, J. Butterfield, M. Suarez and J. Smith

“The goal of the Monadnock Regional Board is to be the Best School District in the State.

**Public Hearing per RSA 198:20-b&c: MOTION:** P. Peterson **MOVED** to open the Public Hearing at 7:00 PM. **SECOND:** J. Carnie. **VOTE:** Unanimous for those present. **Motion passes.** J. Smith introduced Patrice Campbell who took her February vacation to write this \$25,000.00 grant which Cutler has been awarded. These funds will be used to extend the literacy programs and purchase books. The students will be able to receive books which they will be able to bring home. The funds will also be used to have more author visits and story teller visits. There will be endless limits with this grant. M. Blair thanked P. Campbell for her hard work during her vacation. L. Corriveau commented that he is very appreciative of P. Campbell. He said she has helped to accomplish number 3 and number 4 of the Strategic Plan by writing the grant. K. Craig thanked P. Campbell and mentioned this is in line with the Literacy Plan. **MOTION:** R. Thackston **MOVED** to close the Public Hearing. **SECOND:** E. Jacod. **VOTE:** 11.093/0/0/3.907. **Motion passes.**

**MOTION:** E. Jacod **MOVED** to accept the Children’s Literacy Grant in the amount of \$25,000.00. **SECOND:** P. Peterson. **VOTE:** 11.093/0/0/3.907. **Motion passes.**

1. **PUBLIC COMMENTS:** There are no Public Comments.
2. **Consent Agenda: MOTION:** P. Peterson **MOVED** to accept the March 19, 2013 School Board Meeting Minutes as presented. **SECOND:** E. Jacod **VOTE:**11.093/0/0/3.907. **Motion passes.**

**MOTION:** E. Jacod **MOVED** to accept the March 19, 2013, 9:55 PM Non-Public Meeting Minutes as presented. **SECOND:** P. Peterson **VOTE:** 9.995/0/1.099/3.907. **Motion passes.**

**MOTION:** P. Peterson **MOVED** to accept the March 19, 2013, 10:05 PM Non-Public Meeting Minutes as presented. **SECOND:** E. Jacod. **VOTE:**9.995/0/1.099/3.907. **Motion passes.**

**MOTION:** J. Carnie **MOVED** to seal the March 19, 2013 10:05 PM Non-Public Meeting Minutes. **SECOND:** E. Jacod. **VOTE:** 11.093/0/0/3.907. **Motion passes.**

3. **Student Government Report:** Callie and Cameron of the Student Government reported the students participated in a Student Leadership Conference at Camp Spofford. There were 150 students from the surrounding areas in attendance. The students have prepared an action plan to help make changes to the school. On May 3 representatives will discuss what they did to change the school. The Student Government will serve food at the Promising Practices Night. They will hold a Pep Rally on April 19, 2013 with the Middle School. E. Stanley commented the students did a great job at the Zombie Play Performance.
4. **BUSINESS MANAGER'S REPORT:** J. Fortson passed out the ACES 93 budget. This information is for the first nine months with the 3 schools. She reviewed the sheet with the Board. She would like to have the Board sign a request to take the \$72,422.42 out of the Before and After School Expendable Trust Fund. **MOTION:** E. Jacod **MOVED** to authorize the withdrawal of \$72,422.42 from the Before and After School Expendable Trust Fund to fund the first nine months of the ACES 93 Program. **SECOND:** R. Smith. **VOTE:** 11.093/0/0/3.907. **Motion passes.**
5. **ASSISTANT SUPERINTENDENT REPORT:**
  - 5a. **Curriculum Report:** K. Craig passed out information to the Board on professional development management and evaluation system. This is an on-line process. The teachers will be responsible for their own professional development. She handed out information on the upcoming Promising Practices. Will Richardson will be a guest speaker at the August 26, 2013 workshop. He promotes change especially in technology. This is partly paid with grant funds. The new teacher evaluation includes a student learning component. We will have to rewrite our evaluation plan with the help of Ribas Associates.
6. **SUPERINTENDENT REPORT:**
  - 6a. **Correspondence and Announcements:** L. Corriveau passed out a copy of the schedule of meetings. The Roxbury meeting will be in October and the July 16, 2013 meeting will be at the MRMS/HS. *D. Coffman arrives.* **MOTION:** W. Wright. **MOVED** to approve the 2013-2014 meeting schedule with the 2 corrections. **SECOND:** P. Peterson. **VOTE:** 11.093/0/1.058/2.849. **Motion passes.**

L. Corriveau reported 2 high school teams finished in first place in the regional DI competition. The Education Committee will request to waive 2 emergency snow days. NH Teacher of the Year Jane Calnan and John Naso will be recognized on April 8, 2013. We wish them well. He attended the Hall of Fame Induction Ceremony. It was an exceptional event. He was very proud to be there. The survey is up and running. We are receiving feedback. The principals are working with SERESC on the strategic plan and making reports to the Education Committee. He is very proud of the administration for sponsoring a hole in the golf tournament. T. Kennett has been awarded for the changes in the Special Ed. Program by the State. There will be a site visit next year. They are on the way to utilizing the ACES 93 over the summer.

**6b. Principal's report:** J. Butterfield reported spring sports are going well. The boys won their baseball game tonight. The Boys tennis is off to a good start. The Special Olympics are doing well 2 students will be competing at the State. Dessert with the Principal was held in Gilsum and will be in Fitzwilliam on April 11, 2013. He attended the CCC Regional meeting on March 22, 2013 and Friends at CCC on March 27, 2013. They have the CCC information to move ahead with the master schedule. We have a big step ahead of us to put the pieces together. Our students did very well at the Student Leadership Conference. There is a team going to Brockton Mass. this week.

B. Tatro reported they held math night with 25-30 staff members and 200 people in attendance for the dinner. There were a total of about 250 students and parents. She thanked Donna Dick and Ribby for encouraging reading. Parent teacher conferences will happen soon.

A. Salzmann informed the Board Troy had their curriculum night and it was a great turnout. ACES 93 provided a dinner prior to the event and about 50 people attended. ACES 93 will hold a Family Night and 70 people have responded. Friday will be the monthly community meeting and next week will be the 5<sup>th</sup> and 6<sup>th</sup> grade show. They will hold their talent show on April 18, 2013.

M. Suarez informed the Board they held curriculum night and it was well attended. The music show is next week. Eight to ten staff members from Emerson will be at the Promising Practices Showcase. Emerson is very proud of Jane Calnan.

M. Blair wished the DI Teams luck at the upcoming competition.

**7. BOARD CHAIR REPORT:** P. Bauries commented this new position is new to her. She is please that the committee members are committed to do the work of the Board. She would like to thank all the members who signed up for the committees. She is looking forward to a great year.

**8. SCHOOL BOARD COMMITTEE REPORTS:**

**8a. Budget Committee Report:** The Budget Committee will be meeting on April 23, 2013 at 7:00 PM.

**8b. Cheshire Career Center:** W. Wright reported the Advisory Committee met last week and passed out a copy of the programs for next year. Seventy-three students from Monadnock will attend the Center. The scheduling is going well.

**8c. Negotiations/Human Resource Committee:** E. Jacod informed the Board they will meet with the specialists tomorrow. It is a slow process. The article will not go on the warrant until March 2014.

**8d. Community Relations:** L. Steadman reported the committee met tonight. They are working on promoting meetings and events. Banter with the Board will be at Emerson on the night of the Board Meeting. They will bring a proposal regarding the face book page and looking for feedback on the website. The committee will meet on April 16, 2013 prior to the Board Meeting.

**8e. Finance Committee:** J. Carnie reported the committee met on March 26, 2013. They received a report on the cost of the newsletter and the sale of the Sullivan School. They had an early retirement update and the staff renewal process. They discussed legal bills and expenditures.

**8f. Education Committee:** J. Carnie reported the committee met and discussed Ready for Kindergarten, the use of the Wilcox building and received a preschool report. T. Kennett reported on the State and Federal costs. J. Butterfield presented the master schedule and they had a discussion. They discussed the partnership with River Valley and the class size issue in regards to electives. K. Craig reported on curriculum and the principals projected enrollment. The superintendent reported on the new principal position. The Education and Finance Committee will meet on April 19, 2013.

**8g. Facilities Committee:** E. Jacod reported the committee met last Tuesday. There was an issue in Fitzwilliam regarding an outside faucet but now has been taken care of. The boiler needs to have work done on it but it is still running. The committee asked D. LaPointe to look at the room to be use for Special Ed. at the blanket mill to make sure it is in compliance. The fire chief will go on the tour.

E. Jacod informed the Board W. Wright, P. Bauries and E. Jacod attended the NHSBA Conference. It was focused on the retirement system. He said it was a worthwhile trip.

**8h. Policy Committee:** The Policy Committee has not met. They will meet on April 8, 2013 at 6:30 PM.

**8i. Technology Committee:** M. Blair reported the committee met on March 26, 2013. They had a presentation from Virtual Books. They would like to phase in this program into the pilot program. The committee discussed fictional books and the

need to bring your own device. They discussed the new IT position in the budget. A job description was discussed. The next meeting will be on Monday at 5:00 PM.

**9. OLD BUSINESS: MOTION:**

**9a. Other Old Business as may come before the Board: R. Thackston arrives.**

**10. NEW BUSINESS:**

**10a. Motions from the Finance Committee: MOTION:** J. Carnie **MOVED** on behalf of the Finance Committee to accept the recommendation of the Superintendent to approve the new Monadnock Regional School District Newsletter to the Keene Sentinel for one (1) issue in the amount of approximately \$1700.00. **SECOND: P. Peterson. DISCUSSION:** The committee gave their rationale. L. Corriveau asked if any of the Board would like to contribute to the newsletter to let him know. **VOTE:** 13.240/0/0/1.751. **Motion passes.**

**MOTION:** J. Carnie **MOVED** on behalf of the Finance Committee to allow Sullivan access and a key as of July 1, 2013. This with the understanding not until payment is received by the Monadnock Regional School District, per the Sullivan-District withdrawal agreement. **SECOND: P. Peterson. DISCUSSION:** J. Carnie explained the rationale to the Board. He also commented there are possible potential problems. Their obligation is they owe us money in the original agreement. M. Funk commented the motion is very vague to give a key. J. Carnie explained the amount does not have to be specified. **VOTE:** 13.249/0/0/1.751. **Motion passes.**

**MOTION:** J. Carnie. **MOVED** on behalf of the Finance Committee to allow the week long Monadnock Soccer Camp being held at Cutler School to use the Soccer Field at Mt. Caesar. **SECOND: P. Peterson. DISCUSSION:** J. Carnie explained the rationale. **VOTE:** 13.249/0/0/1.751. **Motion passes.**

**10b. Motions from the Education Committee: MOTION:** J. Carnie **MOVED** on behalf of the Education Committee to approve the recommendation of the Superintendent to establish a 75% part-time "Associate Elementary Principal" and to accept the draft job description presented for the position. **SECOND: P. Peterson. DISCUSSION:** L. Corriveau explained this position will help with the teacher evaluation model for the elementary principals. It will give another set of eyes. There is space in the Mt. Caesar for this position. **VOTE:** 13.240/0/0/1.751. **Motion passes.**

**10c. Motions from the Community Relations Committee: MOTION:** L. Steadman **MOVED** on behalf of the CRC to create a MRSD face book group and other social media and use that group to support upcoming events. **SECOND: E. Jacod. VOTE:** 13.249/0/0/1.751. **Motion passes.**

**10d. Motions from the Technology Committee:** There are no motions from the Technology Committee.

**10e. Motions from the Policy Committee:** There are no motions from the Policy Committee.

**10f. Motions from the Facilities Committee:** There are no motions from the Facilities Committee.

**10g. Other Old Business as may come before the Board: MOTION:** M. Blair **MOVED** to allow the District to apply for a waiver for the 2 days last fall, that would make the last day of school June 21, 2013 instead of June 25, 2013. **SECOND:** D. Coffman. **VOTE:** 13.249/0/0/1.751. **Motion passes.**

**MOTION:** M. Blair **MOVED** to purchase a sign for the front of the table at the Board Meetings. **SECOND:** B. Faulkner. **DISCUSSION:** It was explained the sign that had been used is for graduation. R. Thackston suggested giving the new sign to the graduation and the Board use the old one. **VOTE:** 12.066/0/1.183/1.751. **Motion passes.**

L. Corriveau updated the Board on the fundraisers. There will be a life touch fundraiser, Monadnock equestrian fund raiser, Key Club will hold a bald is beautiful fundraiser and the Walsh Family Walk for Hunger fundraiser.

**MOTION:** R. Thackston **MOVED** to allow Phil Crotto to take the students to Boston on a field trip. **SECOND:** M. Blair. **VOTE:** 13.249/0/0/1.751. **Motion passes.**

## **11. SETTING NEXT MEETING'S AGENDA:**

**12. Public Comments:** There are no public comments.

**13. Motion to go into Non-Public Session at 9:10 PM: MOTION:** P. Peterson **MOVED** to enter into Non-Public Session under RSA 91-A:3 II ( a ) and (b) Compensation and Hiring of a public employee. **SECOND:** E. Jacod **VOTE:** E. Jacod, W. Wright, M. Blair, P. Bauries, E. Stanley, D. Coffman, P. Peterson, B. Faulkner, J. Carnie, Robert Smith, R. Thackston, L. Steadman and M. Funk. **Motion passes.**

**14. Motion to go into Non-Public Session at 10:18 PM: MOTION:** R. Thackston **MOVED** to enter into Non-Public Session under RSA 91-A:3 II ( b ) Compensation. **SECOND:** R. Smith **VOTE:** E. Jacod, W. Wright, M. Blair, P. Bauries, E. Stanley, P. Peterson, B. Faulkner, J. Carnie, Robert Smith, D. Coffman, L. Steadman, R. Thackston and M. Funk. **Motion passes.**

**15. Motion to go into Non-Public Session at 10:28 PM: MOTION:** J. Carnie **MOVED** to enter into Non-Public Session under RSA 91-A:3 II ( c ) Matters if discussed in public would likely affect adversely the reputation of any person. **SECOND:** P. Peterson **VOTE:** E. Jacod, W. Wright, M. Blair, P. Bauries, E.

Stanley, P. Peterson, B. Faulkner, J. Carnie, Robert Smith, D. Coffman, L. Steadman, R. Thackston and M. Funk. **Motion passes.**

**16. Motion to adjourn:**

Respectfully submitted,

Laura L. Aivaliotis  
Recording secretary